



**Job Title:** Facilities Maintenance Team Member

**Date Prepared:** April 08, 2024

**Reports To:** Facilities Manager

**Status:** Full Time

**Summary:**

Hope's mission is to engage people in intensive relationships, help them heal, and foster long-term relationships to help them transform and thrive. The Facilities Team focuses on creating a clean and safe environment that communicates to all that walk through our doors that they are valued. The Facilities Maintenance Team Member's role involves all areas of building the building not just specializing in one area. The team member will assist in day-to-day maintenance, repairs, preventive maintenance, also with janitorial duties.

**Qualifications:**

1. Ministry:
  - a. Willingness to fully embrace the Hope Ministries Grace Model.
  - b. Personal commitment to living according to the standard of Christlikeness.
  - c. Personal commitment to living in an authentic Christian community outside of Hope.
2. Experience and Abilities:
  - a. Ability to build safe, trusting relationships with residents and other staff members.
  - b. Ability to manage time and maintain good communication with Facilities team members.
  - c. Experience with or have a willingness to work in a team.
  - d. Ability to lift up to 50 pounds.
  - e. Ability to bend, stand, or walk throughout an entire shift.
  - f. Basic knowledge of hand tools, minor plumbing, and electrical repairs.
  - g. Enjoy working with your hands.

**Duties:**

1. Assist with "Resident Room Turnovers" (clean, paint, perform small repairs, stripping/waxing floors, move room furnishings)
2. Assist with floor care (sweeping, mopping, run an auto scrubber, strip/wax floors, and stairs)
3. Perform minor repairs (replace faucets, drywall repair, repair door locks, repair toilets)
4. Perform monthly preventative maintenance tasks to maintain HVAC systems, water softeners, hot water heaters, and pumps.
5. Respond to after-hour calls for alarm system or building maintenance as needed.
6. Perform other duties as the team needs.

**To Apply:** Please email resume to [lkil@hopesb.org](mailto:lkil@hopesb.org)